



2019 CAREER COURSES

ACCREDITED COURSES FOR WORKING WITH DOGS

Level 2 Dog Carer Course

Level 2 Dog Walker & Homeboarding Course

Level 3 Dog Trainer Course

www.progressdogtraining.co.uk

Accredited Courses

Expert, Industry
experienced & qualified
tutors currently
working in this field

Business skills included

Course materials
supplied

Small course sizes for
more individual
support

Progress
Dog Training
07867 926105

LEVEL 2 DOG CARER COURSE



Bandaging practice



Dog Daycare, Walking and Home Boarding

- Communication with Dogs, including a study of Body Language
- Dog Breeds and Groups
- Basic Dog Care including Grooming & Nail Trimming
- Dog First Aid
- Dogs and the Law
- Licensing and Insurance
- Health and Safety
- Dog Daycare (commercial)
- Boarding and Daycare from home
- Basic Dog Behaviour Problems
- Training Techniques
- Dog Walking Skills
- Basic Dog Nutrition
- Setting up your Business
- Booking Form Templates Incl. Terms & Conditions
- Marketing & Managing your Business (incl. staffing)

Our most popular & comprehensive Carer Course, ideal for anyone considering or in the process of starting up a business. It covers all aspects of providing daycare, walking and boarding services form home or on a commercial basis, offering plenty of ideas, advice, booking form templates & licence requirements as well as helping you consider all aspects involved.

Weekend attendance followed by submission of 5 written assignments
6 Credits (60 guided learning hours) Cost £399

<u>LEVEL 2 DOG CARERS COURSE</u>		<u>COURSE SPECIFICATION</u>	
LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Understand how dogs learn and communicate	1.1	Explain the difference between classical & operant conditioning in relation to how dogs learn
		1.2	Identify what a dogs body language means
2.	Understand Dog Groups and Breeds	2.1	Identify the Dog Groups
		2.2	Give examples of Dog Breeds in each of the dog groups
		2.3	Explain how a dogs breed can affect its behaviour
3.	Know how to perform Basic Dog Grooming	3.1	Describe the basic principles of grooming for pet ownership purposes
		3.2	Give reasons why grooming is essential to a dogs wellbeing
		3.3	Identify grooming tools and products and explain what they are used for
4.	Know how to perform Basic Dog First Aid	4.1	Know how to check the general health and wellbeing of a dog including diagnosing risk of serious illness
		4.2	Carry out bandaging on key areas of a dog
		4.3	Describe how to treat accidents and injuries involving cuts, grazes, shock, stings, bites, choking. & CPR
5.	Understand Dog Laws of the UK	5.1	Identify the Dog Laws which are relevant to pet owners and those working in the dog industry
		5.2	Explain how the Dog Laws can be adhered to while working with dogs
6	Understand Health and Safety Regulations in the UK	6.1	Describe how Health and Safety regulations affect those living and working with dogs

		6.2	Assess individual circumstances to produce a policy to ensure Health and Safety procedures are satisfactory. Introducing dogs successfully and managing walks
7	Understand Basic Dog Behaviour problems	7.1 7.2 7.3	Identify possible causes of unwanted Dog behaviour Discuss problem behaviours with owners Suggest ways in which the problem behaviours may be modified or managed while in your care
8	Understand the essential constituents of the canine diet , including treats	8.1 8.2	Differentiate between various dog foods and treats available for pet owners Explain the differences between the dog foods and treats and how this may affect a dogs behaviour
9	Understand How to Set up (or work within) a small Dog Care Business	9.1 9.2	Develop relevant business skills including preparing a business plan and investigating business resources available. Design booking forms, terms and conditions and working criteria for the business.
10	Understand Marketing and Management of a small Dog Care Business	10.1 10.2	Explain the importance of keeping accurate records & what they should contain. Assess advertising mediums including internet, local and social media.

LEVEL 2 DOG WALKER & HOME BOARDING COURSE



Enjoying your job!

Dog Walker and Home Boarding

- Dog Breeds and Groups
- Basic Dog First Aid
- Dogs and the Law
- Basic Dog Behaviour Problems
- Body Language
- Managing the Dog Walk
- Introducing Dogs
- Home Boarding
- Licensing and Insurance
- Health and Safety
- Setting up your Business
- Marketing & Managing your Business

This Distance Learning course is ideal for anyone considering or in the process of starting up a Dog Walking or Home Boarding business, based from home. It covers all aspects of providing walking and boarding services on an individual basis. Tutor support included.

Distance Learning only with 5 written assignments upon completion. Course workbook supplied with some individual learner research required. Workbook dispatched by Royal Mail (signed for). Additional postal charges will apply outside mainland UK.

3 Credits (30 guided learning hours) Cost £149

<u>LEVEL 2 DOG WALKER & HOME BOARDING COURSE</u>		<u>COURSE SPECIFICATION</u>	
LEARNING OUTCOMES		Distance Learning ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Know the Dog Breeds and Group	1.1	Identify the Dog Groups
		1.2	Give examples of Dog Breeds in each of the dog groups Explain how a dogs breed can affect its behavior and suitability for owners
2.	Understand Dog Laws of the UK	2.1	Identify the Dog Laws which are relevant to pet owners and those working in the dog industry
		2.2	Explain how the Dog Laws can be adhered to while working with dogs
3.	Know about Basic Health Signs and how to perform Basic Dog First Aid	3.1	Know how to check the general health and wellbeing of a dog including diagnosing risk of serious illness
		3.2	Explain about bandaging on key areas of a dog
		3.3	Describe how to treat accidents and injuries involving cuts, grazes, shock, stings, bites, choking and CPR
4.	Understand Basic Dog Behaviour problems	4.1	Identify possible causes of unwanted Dog behaviour Discuss problem behaviours with owners
		4.2	Suggest ways in which the problem behaviours may be modified or managed while dogs are in your care.
		4.3	Describe the various training aids and techniques and know about their suitability.

5	Know about Introducing Dogs and Managing a Dog Walk	5.1 5.2	Understand the best practice when introducing and managing Dogs walks and environmental issues Describe the procedures for Handling, Control and Restraint of a Dog
6	Know about Home Boarding	6.1 6.2 6.3	Identify possible causes of problems within the home when caring for dogs Understand the impact on dogs who are brought into the home boarding environment Consider all aspects required for booking forms and Terms and Conditions
7	Understand How to Set up (or work within) a small Dog Care Business	7.1 7.2 7.3	Develop relevant business skills including preparing a business plan and investigating business resources available. Develop a Health and Safety plan for the business. Consider relevant Insurance requirements.
8	Understand Marketing and Management of a small Dog Care Business	8.1 8.2	Explain the importance of keeping accurate records & what they should contain. Assess and know about advertising mediums including internet, local and social media.

LEVEL 3 DOG TRAINER COURSE



Training School



Teaching Group Puppy Classes & Private Training

- Communication with Dogs, including a study of Body Language
- Dog Breeds and Groups
- Basic Dog First Aid
- Dogs and the Law
- Health and Safety
- Teaching the Basics
- Training Techniques
- One to One Training
- Planning Training Courses
- Troubleshooting Training Courses
- Case Studies inc. relationship & environmental issues
- Practical Training session (micro-teach)
- Setting up your Business
- Marketing & Managing your Business (incl. staffing)
- Course structures provided and handouts to set up your courses

It is advisable to have some experience living, owning or working with dogs before completing this course. The course requires you to attend for a weekend, complete a micro teach and submit written assignments. Please see terms & conditions for more information on course content & structure. The weekend covers modules 1,4,6 and 8 as detailed in the following learning outcomes. The weekend consists of classroom based learning and working with a puppy group.

Weekend & Distance learning with submission of 5 written assignments
6 Credits (60 guided learning hours) Cost £499

<u>LEVEL 3 DOG TRAINER INSTRUCTOR COURSE</u>		<u>COURSE SPECIFICATION</u>	
LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Understand how dogs learn and communicate	1.1	Explain the difference between classical & operant conditioning in relation to how dogs learn
		1.2	Discuss what a dogs body language means
2.	Understand Dog Groups and Breeds	2.1	Identify the Dog Groups
		2.2	Provide examples of Dog Breeds in each of the dog groups
		2.3	Assess how a dogs breed can affect its behaviour
3.	Understand Dog Laws of the UK	3.1	Summarise the Dog Laws which are relevant to pet owners and those working in the dog industry
4.	Know how to Teach Basic Dog Training Commands	4.1	Diagnose the reasons a dog and owner may have difficulty learning the commands
		4.2	Analyse how to teach Sit, Down, Stand, Stay, Leave, Recall for beginners
		4.3	Consider how to resolve the difficulties a dog and owner may be experiencing when learning the commands
		4.4	Compare Training Techniques and tools available
5.	Consider How to offer 'One to One' Dog Training Sessions	5.1	Explain the importance of assessing individual circumstances while planning training sessions
		5.2	Carry out the preparation of an Individual Training Plan
		5.3	Evaluate the Training Plan

6.	Know How to Plan & Troubleshoot Training Courses	6.1 6.2 6.3	Develop Session Plans for a structured Training Course including considerations that are important to planning Recognise problems which can occur within a class environment Reflect on session plans and preparation and handling of courses
7	Consider How to offer Basic Dog First Aid	7.1 7.2	Recognise Basic Dog Health Signs Know how to handle a Basic Dog First Aid situation
8	Know How to Teach a Dog Training Session	8.1 8.2	Undertake the planning, preparation and delivery of a micro-teach session Review and reflect on a micro-teach session and how effective methods and actions have been.
9	Understand How to Set up (or work within) a small Dog Training Business	9.1 9.2	Prepare the relevant business skills including , providing a business plan and investigating business resources available Plan booking forms, terms and conditions and working criteria for your business
10	Understand Marketing and Management of a small Dog Training Business	10.1 10.2	Explain the importance of keeping accurate records Review advertising mediums including internet, local and social media

Testimonials

We always ask clients to provide feedback at the end of each course - below you will find just a few of the comments received from customers who have chosen to enroll for training with us.

September 2018

**'Thoroughly enjoyed the course, the information is definitely going to benefit my business'
Angela was excellent and I would highly recommend her and the course to anyone wanting to start a business'
"Thankyou so, so much'**

April 2018

**'Angela was super friendly and helpful, great experience and knowledge'
'The whole weekend has been amazing and planned out really well. Lots of information to take home - Licensing and Insurance, very handy'
'Very enjoyable, I could easily have carried on. Lots of time spent on Dog Behaviour - very beneficial'**

July 2017

**'It is great to be taught by someone who worked in this field'
'Enjoyed every minute'**

April 2017

**'Very enjoyable and a lot of class interaction'
'The areas on setting up a business were particularly good'
'I really enjoyed this course. It was very informative and covered a good range of topics to give you a good view of the whole thing'
'I feel like I am walking away with an insight on every aspect of the dog world'
'Tutor was very helpful and would take time to advise and answer questions'**



TERMS AND CONDITIONS

All course works remain the property of Progress Dog Training and may not be reproduced in any form without written permission from Progress Dog Training.

Assignments will be despatched upon successful completion of the prior assignment. Some courses only require you to submit work once it is all completed. We aim to support you achieve success and will assist where required but the work must be completed by the student. If an assignment is unsatisfactorily completed, we will return it with comments and suggestions on how to improve your work for assessment when you re-submit it. Assignments must be submitted by email and feedback will be provided by email.

For assignments submitted as part of a Tutor Led Course or Distance Learning Course there is a time limit of 2 years for submitting your work. The first day is the day you start your course. If you do not submit any work or complete your course within this time you will need to re-register and pay the associated costs.

Feedback on assignments submitted as part of a tutor led course or Distance Learning Course will be assessed as quickly as possible, usually well within 2 weeks but no longer than a maximum of 4 weeks. Work submitted will be retained by Progress Dog Training for internal and external verification procedures.

Payment of the Course fee is required upon booking your course. Enrolment on the course is not confirmed until the Course fee has been paid in full, prior to the course start date. Course fees can be paid by Bank Transfer, Credit/Debit Card by completing online booking, phone or Cash (by arrangement).

Course fees cover tuition, tuition materials and one certificate upon successful completion of your course. They do not cover transport, accommodation, food or any other additional expenses which may be incurred by you to complete or attend the course. Distance Learning course material will be dispatched by post upon receipt of full payment. Post to locations outside of the UK mainland will incur extra postage charges to be paid by the learner before dispatch.

If a learner cancels a tutor led course with at least 14 days notice before the course start date, they will receive a refund of the course fees already paid in full. If a learner cancels a course with less than 14 days notice, course fees already paid will be refunded at a rate of 50%. There is no refund available for Distance Learning Courses once material has been dispatched.

All work submitted for assessment must be the work of the learner and by registering for the course you agree that you will not produce any work completed by any other person.

Certificates will be awarded upon successful completion of a course in accordance with individual course requirements and subject to internal and external verification procedures. If you have chosen a Tutor Led Course and do not wish to submit written assignments for the accredited course, a certificate of attendance for the topics on your course can be issued instead. Please indicate on the booking form.

Courses are graded in accordance with the National Qualifications Framework (NQF) Level 2 is equivalent to GCSE standard of work and Level 3 is equivalent to A Level. These courses are not Ofqual regulated, however they are quality assured to the same standard.

As a provider of accredited courses, Progress Dog Training has procedures in place to deal with any concerns you may have such as a complaints procedure and malpractice procedure. Should you require further information, details of these policies will be made available to you.

All courses are bespoke courses accredited by Laser Learning Awards, 6 Park Court, Pyrford Road, West Byfleet, Surrey KT14 6SD.

Booking a course constitutes acceptance of Terms & Conditions and Progress Dog Training Career Courses Policies and Procedures. These policies and procedures only apply to learners studying for a fully accredited certificate. It is rare that we would need to cancel a course. In the unlikely event a course is cancelled by Progress Dog Training, due to lack of numbers or any other reason, any course fees already paid will be refunded in full. We advise that any accommodation booked is done so with a cancellation option so that if you /we need to cancel a course you will not lose any accommodation costs.

Venue for Level 2 Dog Carer Course:

The Holiday Inn, Southwold Road, Bexley. Kent DA5 1ND

There is free car parking at this venue and you can book accommodation here. There are other accommodation venues in the local area.

If you intend to use a bus service, please be aware that buses in the area are managed by Transport for London and you will require an Oyster Card or contactless debit card to pay for bus journeys (cash not accepted). Bexley has a mainline train station to central London.

Local Facilities: Bexleyheath High Street has a range of shops, bars, restaurants & Supermarkets. Bexley village has shops, cafes and pubs.